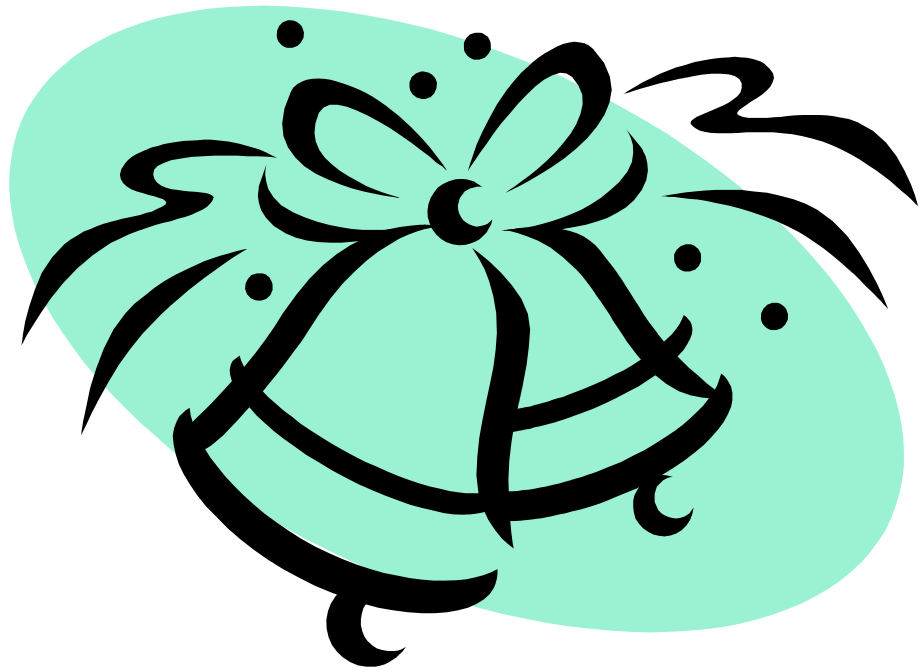


# MEMBERS

## WEDDING INFORMATION AND FEES



- 1.) Read over the Wedding Information and Fees page.
- 2.) Complete and sign the worksheet and return to the church office; your date and time will then be reserved.
- 3.) You will receive a copy of your signed worksheet one week prior to your wedding with the names of individuals from Joy who are participating in your ceremony; please make your respective checks out to those individuals and return to the church office no later than your rehearsal day.

*Joy Lutheran Church  
7051 E. Parker Hills Ct.  
Parker, CO 80138  
303-841-3739  
FAX--303-841-4064*

**JOY LUTHERAN CHURCH**  
**Wedding Information and Fees for Members**

Joy Lutheran Church and its staff are pleased to share in your marriage plans. As this is a Christian ceremony, we will do everything possible to make this a festive and memorable day in your lives. Because you are a member of Joy, there are no building g fees for having your ceremony here at Joy. However, the participation of any of Joy's staff in your ceremony does fall outside their ministerial function to Joy's daily program ministries. Your fees cover their involvement in planning and executing your wedding.

**Personnel**

**PLEASE MAKE THESE CHECKS OUT TO THE INDIVIDUAL:**

**Wedding Coordinator – Gloria Bokenkamp**

The Wedding Coordinator is the church representative who coordinates all aspects of the wedding including all facility needs, date and time of service, facility use forms, and certificate of marriage. She will also be present at the rehearsal and on the day of the wedding to coordinate all logistics, manage the sanctuary set up, coordinate the musicians, florist, photographer, and wedding party. You will meet with the wedding coordinator at least two times prior to your wedding. The fee is \$200.

**Custodian - Alan Shobe**

The Custodian prepares the facility for your ceremony and insures that the facility is reset to support our normal program ministries. The fee is \$125.

**Organist – Gretchen Martin**

The organist consults with you about appropriate musical selections, works with the soloist(s), attends the rehearsal, and provides quality music for all aspects of the ceremony. The basic fee is \$150 or \$175 with a solo. Any special music not in the organist's portfolio must be provided to the organist four weeks in advance and becomes the property of the organist.

**Soloist**

The fee for a soloist provided by Joy is \$125 for up to two selections and \$25 for each additional selection. You may select your own soloist, and remuneration is then between you and that person. The soloist should be qualified and is required to rehearse with the organist at the wedding rehearsal.

**Pastor**

The Pastor provides pre-marriage counseling, rehearsal participation, and ceremony advice. You will meet with the pastor at least three times. The fee is \$300.

**Sound Operator**

In the event you use CD's, tapes, or other electronic sound devices and materials, a church-authorized sound system operator must be on site. The fee is \$125.

**JOY LUTHERAN CHURCH**  
**Wedding Information and Fees for Members**

**Directions: Turn this completed and signed worksheet in to the Church Office in order to reserve your date.**

Bride \_\_\_\_\_ Groom \_\_\_\_\_

	<b>Date</b>	<b>Time</b>
Wedding Date/Time	_____	_____

	_____	_____
Rehearsal Date/Time	_____	_____

Bridesmaids _____		Groomsmen _____
_____		_____
_____		_____
_____		_____

Ringbearer _____		Flower Girl _____
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**Set Up Instructions:**

Yes	No	Candelabras	Yes	No	Kneelers
_____	_____	Time of arrival for set up and/or pictures	_____	_____	_____
_____	_____	Time of departure—after pictures	_____	_____	_____

Music \_\_\_\_\_  
 \_\_\_\_\_

Photographer \_\_\_\_\_ Videographer \_\_\_\_\_

Reception Place \_\_\_\_\_

**TOTAL COSTS**

**Check as needed:**

**Check Made Out to:**

<input type="checkbox"/> Wedding Coordinator	\$200	_____	
<input type="checkbox"/> Organist	_____	_____	
<input type="checkbox"/> Soloist	_____	_____	
<input type="checkbox"/> Pastor	_____	_____	
<input type="checkbox"/> Custodian	_____	_____	
<input type="checkbox"/> Sound Operator	_____	_____	
<b>TOTAL</b>	_____	_____	

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date